

Getting Started with PGCPS Zoom *on a Computer*


UPDATED OCTOBER 2020 - NEW Sign In Method

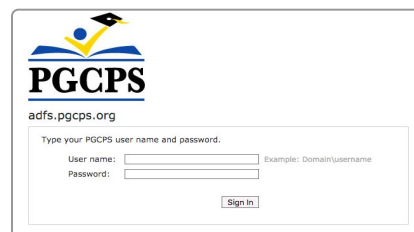
For security, PGCPS Zoom meetings with students require students to login to with their PGCPS information. In most cases, students will join their teacher's meetings by clicking on the Zoom link provided by the teacher **first**. Students may also join by typing the Meeting ID and passcode directly in the Zoom App. After accessing the meeting, students will be prompted for their PGCPS username and password.



Students are no longer signing into PGCPS Zoom via the app or Clever.

Join Zoom Meeting from a Link


1. Go to **Google Classroom**  and select your class.
2. Click on the meeting link provided by your teacher.
3. If prompted, enter the meeting passcode.
4. Enter your **PGCPS Username & Password** and click **Sign In**
5. Wait for your teacher to let you in from the waiting room.

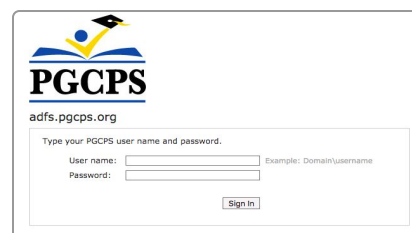


The screenshot shows the PGCPS login page. At the top is the PGCPS logo with the text 'PGCPS' and 'adfs.pgcps.org'. Below the logo is a form titled 'Type your PGCPS user name and password.' with two input fields: 'User name:' and 'Password:'. There is an example 'Example: Domain\username' next to the user name field. A 'Sign In' button is located at the bottom right of the form.

Please wait, the meeting host will let you in soon

Join Zoom Meeting with a Meeting ID and Passcode

1. Go to **Google Classroom** > Select your class > copy the **Meeting ID**
2. Click on the **Zoom app** 
3. Click the **Join a meeting** tab
4. Enter the **Meeting ID** & your **Full Name**
5. Click **Join**
6. Enter your **PGCPS Username & Password** and click **Sign In**
7. Enter the **Passcode**
8. Wait for your teacher to let you in from the waiting room.



The screenshot shows the PGCPS login page, identical to the one above. It features the PGCPS logo, the URL 'adfs.pgcps.org', and a login form with fields for 'User name:' and 'Password:', an example 'Example: Domain\username', and a 'Sign In' button.

Please wait, the meeting host will let you in soon

Zoom Tips



Waiting Room Students will be in a waiting room (a white screen) until the teacher admits them.



Join Audio Choose how to hear and speak during the meeting. Click the Join Audio button then select **Computer Audio or Phone Call**



Mute If you connect your audio through the computer, click the microphone to mute or unmute yourself.



Video Participant video may be off by default. If you have permission to turn it on, click **Start Video**



Chat Participants can type a message to your teacher or to everyone in the meeting. Click the Chat icon. When the chat window appears, type your message at the bottom and press the enter/return button on your keyboard.